



Savitribai Phule Shikshan Prasarak Mandal's

## SKN SINHGAD COLLEGE OF ENGINEERING, PANDHARPUR

### FIRST YEAR ENGINEERING DEPARTMENT

#### TEACHER GUARDIAN SYSTEM

##### ❖ Objectives and Need of Teacher Guardian (TG) System:

The institute strives to provide the students with best possible infrastructure, facilities and learning resources. Also various implementation policies are executed to achieve desired performance from the students. Principal and HoD keep on interacting with students to understand the effectiveness of the system implemented through online feedback and oral interaction with the students. But considering the number of students in each department and administrative responsibilities of Principal and HoD, there is need for a system to strengthen the interaction with the student community.

##### ❖ Mechanism of Teacher Guardian system:

In Teacher Guardian system, individual faculty member is given the responsibility to take parental care of his/her batch, consisting of around 20 to 30 students. After allocation of batch, regular interaction meetings with batch students are conducted. The guardian teacher strives to maintain best cordial relations with all students in the batch, so that they can feel free to discuss their feelings and grievances regarding all institutional activities and facilities.

TG teacher also gathers the contact details of parents for the sake of interaction.

Academic and personal information of student is collected at the beginning helps to understand background of the student, so as to carry effective interaction.

Student is made aware regarding various activities conducted by the institute, in addition to academic facilities. The importance of overall development and its utility for better future is explained to the students. Continuous track and recording of students' attendance, test performance and participation in various co-curricular and extracurricular activities is maintained. Semester wise grades are given to understand student achievements on various fronts.

If student's attendance is less, reasons for the same are discussed and counseling is done in this regard. Parents are also informed regarding the same, through telephonic discussion or personal interaction. If student is unable to perform satisfactorily in unit tests, reasons for poor performance are discussed empathetically and remedial measures are suggested through proper counseling.



Students are encouraged to participate various events and activities like technical paper presentation, project exhibitions and competitions, Training and placement activities, cultural and sports activities etc., to ensure overall development of the student. Record has been maintained and grades are given for the same.

Grievances and suggestions by the students regarding teaching learning process and institutional facilities are noted and conveyed to HoD in department meetings on regular basis.

Thus teacher Guardian system fulfils the objective to monitor and enhance academic and overall development of the student.

❖ **Students Progress Monitoring Card:**

This card incorporates comprehensive details of a student from entry in the department upto completion of graduation. The card thus gives a picture of progress made by the student in each semester in terms of academic and activity details.

The card contains details regarding following:

**Part A] Personal details:**

- Name, date of birth and contact information
- Parent contact information
- Family background

**Part B] Semester wise academic record:**

- Monthly and overall attendance
- Unit test I, II and prelim examination results
- University results

**Part C] Semester wise Activity record:**

- Value addition programs
- Activities like paper presentation, mini projects, competitions and workshops attended
- Achievements in sports, placement, social and cultural activities
- Complaints about the student from faculty member or other students

